

## CAUNTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 11 January 2017 in Dean Hole School commencing 7.30 pm

**Present:** Councillors:

B. Robins (Chair)  
A. Baugh  
C. Jagger  
C. Harvey  
S. Michael

**In attendance:**

C. Millward (Clerk)  
Members of the public (4)

	<b>DISCUSSION AND DECISIONS</b>	<b>ACTION</b>
<b>CPC/1/17</b>	<b>Apologies for absence:</b> Apologies were received and accepted from councillor Routledge (holiday). Councillors Saddington and Laughton had also sent apologies.	
<b>CPC/2/17</b>	<b>Declarations of interest:</b> Councillor Michael declared a disclosable pecuniary interest as landowner with regard to items 11b (Playing field lease – Registration) and item 18b (Correspondence - Nottingham Community Housing Association).  There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
<b>CPC/3/17</b>	<b>Dispensations:</b> None required.	
<b>CPC/4/17</b>	<b>10 Minutes public speaking:</b> There were reports of traffic speeding along Mill Lane from Ollerton on the stretch between the 30mph sign and the first bend at Hill House Farm/Kiln Cottage. The clerk will ask NCC to install strips to collect speed data.  Reports of dog mess in fields with footpaths were noted with regret and confirmed by councillor Baugh. The chair will include reminders to bag and bin dog mess in the parish magazine.  There was also a report of a footpath gate being propped open. Councillor Jagger will investigate the matter.	<b>Clerk</b>  <b>Chair</b>  <b>CJ</b>
<b>CPC/5/17</b>	<b>Minutes of the previous meeting:</b> The minutes of the meeting held on 9 November 2016 were agreed as a true record and signed by the chair.	
<b>CPC/6/17</b>	<b>Matters arising:</b> There were no matters arising.	
<b>CPC/7/17</b>	<b>Reports from district and county councillors:</b> None present.	
<b>CPC/8/17</b>	<b>Reports from Councillors:</b> Councillor Michael would attend the SNG meeting on 12 January 2017.	
<b>CPC/9/17</b>	<b>Casual vacancy- Interview dates and arrangements:</b> Councillors noted that there had been four expressions of interest, After discussion they <b>agreed</b> that the candidates should be invited to attend an interview at half hourly intervals starting at 6.30 pm on	<b>Clerk</b>

	<p>Thursday 26 January 2017 at Dean Hole School.</p> <p>It was also <b>decided</b> that the interview process should open with a preliminary statement of the candidate's experience, its relevance to the role of parish councillor and the contribution which they believe they can make to the village as a parish councillor. This to be followed by a question based interview. The interview to last no more than 30 minutes.</p> <p>25 January 2017 was selected as an alternative date in the event of candidates' unavailability.</p>	
<b>CPC/10/17</b>	<p><b>Financial Matters:</b></p> <p><b>a. Financial position as at 31 December 2016:</b> Councillors considered and noted the clerk's report showing the precise financial position at 31 December 2016 (incorporating the 2016-17 budget figures).</p> <p><b>b. Accounts for payment:</b> The council unanimously <b>approved</b> four payments totalling £478.38.</p> <p><b>c. Wine walk surplus - spending decisions:</b> After discussion, councillors <b>agreed</b> that the surplus, £239.56, should be donated to Best Kept Village Competition group to invest in the appearance of the village for the future.</p> <p><b>d. CIL levy – spending decision:</b> Councillors <b>agreed</b> that suggestions for levy funded projects should be sought via the website and the parish magazine.</p> <p><b>e. Appointment of internal auditor:</b> Councillors <b>decided</b> to accept his offer and appoint Mr K Roe to the role.</p> <p><b>f. To consider the financial information provided by the Clerk and NSDC's letter regarding 2017/18 precept estimates and to agree the precept for the year ending 31 March 2018:</b> Councillors considered the financial information provided by the Clerk and after discussion <b>agreed</b> unanimously and taking account of the distorting impact of the unusually high 2016-17 VAT input to revise the budget and increase the precept for the year ending 31 March 2018 to £5,000 to allow for the impact of inflation and rising costs.</p>	<p><b>Clerk</b></p> <p><b>Chair/ Clerk</b></p>
<b>CPC/11/17</b>	<p><b>Playground</b></p> <p><b>a. Monthly property managers' inspection report:</b> Councillor Baugh confirmed that the monthly inspection had taken place. There were no issues since the last report. He had been contacted by the landowner regarding the school's tree inspection report. Councillor Michael declared a disclosable pecuniary interest at this point and withdrew. Councillors discussed the trees and <b>decided</b> that it would be appropriate to commission the council's own report from a tree surgeon. The clerk will contact Southwell Town Council for a recommended expert. Councillor Michael returned to the meeting.</p> <p><b>b. Playing field lease – Registration and associated matters:</b> Registration complete.</p>	<p><b>Clerk</b></p>
<b>CPC/12/17</b>	<p><b>Planning matters:</b></p> <p><b>a. Applications: 16/02121/FUL   Proposed Oak-Framed New Dwelling (Revised application of 14/01222/FUL)   The Slips Norwell Road Caunton NG23 6AF:</b> Councillors considered the application and <b>decided</b> unanimously to support the proposal. They asked the clerk to inform NSDC of their view that, as the building is within the village curtilage and, as a family home, will help preserve the sustainability of the village and its services, the proposal helps meet the need of the village to remain</p>	<p><b>Clerk</b></p>

	<p>vibrant and viable. They also asked the clerk ask councillor Saddington to arrange for the application to go to the Planning Committee if it is to be refused by the adjudicating officer.</p> <p><b>b. To note planning decisions by NSDC:</b></p> <p><b>i. 16/01726/FUL   Householder application for erection of a front porch, front extension, removal of pitched roofs and dormer and addition of first floor walls and flat roof, rendering of south, east and west walls and change timber windows- Mole End Mill Lane Caunton</b> – Councillors expressed their surprise at the approval and <b>decided</b> that, in future, where they feel strongly, they should ask councillor Saddington to call in an application to the Planning Committee.</p> <p><b>ii. 16/01578/FUL   Householder application for proposed two storey extension to the rear and side incorporating new bedrooms in loft space   First Bungalow Amen Corner Caunton NG23 6AP (Amended site location plan and proposed floor plans and elevations)</b> – Councillors again expressed their disappointment that their views had not been taken into account.</p> <p><b>iii. 16/01661/TWCA – Tree works as identified in Nottinghamshire County Council survey – Caunton Dean Hole School, Manor Road, Caunton, NG23 6AD</b> - Approval noted.</p> <p><b>c. Enforcement matters:</b> None.</p> <p>The clerk will check whether the council has been notified regarding plans for Delamere, Norwell Road.</p>	<p><b>Clerk SS</b></p> <p><b>Clerk</b></p>
<b>CPC/13/17</b>	<b>A616 – Speeding traffic and road safety:</b> The clerk will seek an update from councillor Laughton.	<b>Clerk</b>
<b>CPC/14/17</b>	<b>Hockerton crossroads:</b> Councillor Baugh reported that the land continues to provide a valuable wildlife asset.	
<b>CPC/15/17</b>	<p><b>Village services:</b></p> <p><b>a. Community defibrillator including training and second defibrillator:</b> The clerk reported that, now that the defibrillator has been installed in the kiosk and is operative, she has registered the defibrillator with EMAS. Councillors discussed the written offer of support from a trained resident in the parish and from other rained residents. It was <b>agreed</b> that, where they consent, their contact details should be displayed with the defibrillator for use in an emergency. Councillors thanked councillor Jagger for sourcing a defibrillator sign for the telephone kiosk and <b>approved</b> its display on the kiosk. The property managers will add the defibrillator to the assets inspected monthly. Councillor welcomed the school’s agreement to the installation of a second defibrillator in the school porch. The clerk will order the same model as supplied by BHF and a cabinet.</p> <p><b>b. War memorial – Restoration and funding:</b> War Memorials Trust advice still awaited.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk/ Cllrs CJ</b></p> <p><b>AB/SR</b></p> <p><b>Clerk</b></p>
<b>CPC/16/17</b>	<b>Village environment and appearance including Best Kept Village 2016 entry:</b> Councillors regretted that the village had not been the overall winner but praised the fantastic success in its class. They asked the clerk to write to BKVC to congratulate them on the success.	<b>Clerk</b>
<b>CPC/17/17</b>	<b>Service faults:</b> The clerk will report the damaged chevron sign on Newark Road.	<b>Clerk</b>

<b>CPC/18/17</b>	<p><b>Correspondence:</b> Item a – Resident - Pooling water on Mill Lane – Councillors discussed the letter but were unable to identify with any precision the area affected. The clerk will write to the resident requesting a more detailed description of the location and providing he link to NCC’s reporting page in case it is easier for the resident to use the map facility available there.</p> <p>Item b - Nottingham Community Housing Association – Update – Having declared an interest, councillor Michael withdrew from the meeting. Councillors <b>agreed</b> that allotments should be an agenda item for the October 2017 meeting, when all the site works should be complete. Councillor Michael returned to the meeting.</p> <p>Item c – Councillor Laughton - Bus service – Potential timetable revisions – Councillors expressed concern at any changes which would adversely affect the Caunton service.</p> <p>All other items of correspondence noted.</p>	<p><b>Clerk</b></p> <p><b>Agenda – Oct 17</b></p>
<b>CPC/19/17</b>	<p><b>10 Minutes public speaking time:</b> The Christmas tree display was highly praised.</p> <p>Councillors noted a report that PCSO Crowhurst had formed the view that there was no parking issue on Mill Lane. The clerk will contact him direct.</p>	<p><b>Clerk</b></p>
<b>CPC/20/17</b>	<p><b>Agenda items for next meeting:</b> As set out above.</p>	
<b>CPC/21/17</b>	<p><b>Date of next meeting:</b> Wednesday 8 February 2017 at 7.30 pm</p>	

The meeting closed at 9.05 pm.