

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11 May 2016 in Dean Hole School commencing 8.15 pm

Present: Councillors:

B. Robins (Chair)
C. Jagger
A. Baugh
S. Michael
C. Harvey
S. Routledge

In attendance:

C. Millward (Clerk)
Members of the public (5)

	DISCUSSION AND DECISIONS	ACTION
CPC/76/16	<p>Election of Officers: The following were unanimously elected:</p> <p>(a) Chair – Councillor Robins (b) Vice-Chair - Councillor Jagger (c) Responsible Financial Officer – The clerk (d) Accounts scrutiniser – Councillor Michael (e) Property Managers – Councillors Baugh and Routledge (f) Snow and Flood Warden – Councillor Robins (g) Parish Council Representatives on:</p> <ul style="list-style-type: none"> • Caunton 2000 – Councillors Robins, Jagger and Boffey • Safer Neighbourhood Group – Councillors Boffey and Michael • Dean Hole School Governors – Councillor Harvey • Community Centre Committee – Councillor Harvey <p>Councillors thanked councillors Baugh and Routledge for agreeing for a further year to give the time and commitment to the village which the role of property manager entails. They also thanked councillor Jagger for all the help he gives the property managers</p>	
CPC/77/16	<p>Apologies for absence: Apologies were received and accepted from councillor Boffey (health). Councillors Saddington and Laughton had attended the preceding Annual Parish Meeting.</p>	
CPC/78/16	<p>Declarations of interest: Councillor Michael declared disclosable pecuniary interests as creditor with regard to item 10 (b) (Accounts for payment) and landowner with regard to item 10 b (Playing field lease). Councillor Routledge declared a disclosable pecuniary interest in item 14 (Village environment and appearance and Best Kept Village 2016 entry).</p> <p>There were no other declarations of interest, direct or indirect, in any items of business on the agenda.</p>	
CPC/79/16	<p>Dispensations: None required.</p>	
CPC/80/16	<p>10 Minutes public speaking: Councillors noted the concerns raised at the preceding Annual Parish Meeting regarding the siting of a bottle bank at the bottom of Dean's Close. These related to:</p> <ul style="list-style-type: none"> a. Risks from broken glass and abandoned bottles b. Traffic implications c. Risk of the site becoming a waste ground. 	

	<p>Councillors reiterated that no decision had been made and that the views of Dean's Close residents had been sought to help reach an informed view on the appropriateness of the location. They also noted the wider concerns voiced regarding the condition of the road surface on Dean's Close, pavement parking and the derelict garages at the bottom of the close.</p> <p>Renewed concerns regarding an increase in speeding traffic and the safety of A616 in the vicinity of the village were discussed. Councillors agreed that the serious accident on 4 May 2016 at Hockerton crossroads necessitated a fresh review of the safety of the road. The clerk will raise these renewed concerns with NCC Highways and councillors Laughton and Saddington.</p>	Clerk
CPC/81/16	Minutes of the previous meeting: The minutes of the meeting held on 13 April 2016 were agreed as a true record and signed by the chair.	
CPC/82/16	Matters arising: There were no matters arising.	
CPC/83/16	Reports from district and county councillors: Councillors Saddington and Laughton had attended and reported at the preceding Annual Parish Meeting.	
CPC/84/16	Reports from Councillors: Nothing raised.	
CPC/85/16	<p>Financial Matters:</p> <p>a. Financial position as at 30 April 2016: Councillors considered and noted the clerk's report showing the precise financial position at 30 April 2016 (incorporating the 2016-17 budget figures). Councillors noted that the general reserves appeared to be in debit but that this was solely because the precept had been returned unpaid to NSDC. The clerk confirmed that she had been in contact with NSDC who were reissuing payment. Councillors were satisfied that the debit reserve was unavoidable by the council and will be corrected imminently.</p> <p>b. Accounts for payment: The council unanimously approved seven payments totalling £945.32.</p> <p>c. To agree the 2015/2016 annual accounts: The clerk presented the complete accounts for the year to 31 March 2016 which were unanimously agreed and signed by the chair.</p> <p>d. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Audit Commission Annual Return: The Annual Return was presented. Councillors considered the contents and noted the internal auditor's report. They unanimously agreed to authorise the chair and clerk to sign Section 1 (Annual governance statement) which they then did.</p> <p>e. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Audit Commission Annual Return: Having considered the contents, councillors unanimously agreed to authorise the chair and clerk to sign Section 2 (Accounting Statements) which they then did.</p>	
CPC/86/16	<p>Playground</p> <p>a. Monthly property managers' inspection report: Councillor Baugh confirmed that the monthly inspection had taken place. There were no issues since the last report.</p> <p>b. Playing field lease – No developments.</p> <p>c. Toddler play equipment project: Councillors were delighted at the successful WREN application and thanked the resident who had collected the signatures to the petition. Councillor Routledge is</p>	

	<p>waiting to hear from Playdale, the preferred contractor. Councillors authorised the clerk and councillor Routledge individually to sign all documents associated with the funding as required.</p>	
<p>CPC/87/16</p>	<p>Planning matters:</p> <p>a. Applications: 16/00685/FUL Householder Application for proposed single storey rear extension. Dalj Mill Lane Caunton NG23 6AJ: Councillors considered the application and unanimously decided to support the proposal. Councillors noted that application 15/01005/FUL had been notified after circulation and display of the agenda. The clerk will include the matter for decision on the agenda for the meeting on 8 June 2016.</p> <p>b. To note planning decisions by NSDC:</p> <ul style="list-style-type: none"> i. 15/01712/FULM Restoration & renovation of Beesthorpe Hall. Beesthorpe Hall Caunton Newark NG23 6AT – Approval noted ii. 15//01713/LBC Restoration & renovation of Beesthorpe Hall. Beesthorpe Hall Caunton Newark NG23 6AT – Approval noted iii. 16/00510/TWCA Caunton Grange Newark Road Caunton – Removal of beech tree – Approval noted 	<p>Agenda</p>
<p>CPC/88/16</p>	<p>Village services:</p> <p>a. Community defibrillator and adoption of kiosk: Councillors noted BT’s cabinet specification requirements. The clerk will seek NSDC’s confirmation that no planning consents are required to install a defibrillator in the kiosk. She will then apply to adopt the kiosk.</p> <p>The clerk reported that a new British Heart Foundation funding scheme had opened. The council would be required to contribute £400 to the purchase costs of a defibrillator and fund the purchase and installation of a heated unlockable cabinet. Councillors discussed the funding terms and considered the adequacy of the council’s reserves. They agreed that, in view of the village’s location, a defibrillator would be of significant benefit to the community. Councillors decided that the council should submit an application to British Heart Foundation and underwrite the costs pending a fund raising effort in the community. Councillors authorised the clerk and the chair individually to sign all documents associated with the application to British Heart Foundation and adoption of the kiosk as required.</p> <p>b. Dog bin locations: The clerk reported that Glasdon was unable supply a red bin at present. Councillors authorised the clerk to order a green bin instead. The new bin will be located on Norwell Road by the phone box. The old bin will be relocated to the School Lane bridge.</p> <p>c. Bottle bank including location: Councillors noted the strong views expressed by the Dean’s Close resident at the Annual Parish Meeting although they had received no comments from other residents. They noted that the indications were that The Plough would not be agreeable to the reinstatement of a bottle bank on its property and that The Beck had declined to site a bottle bank there.</p> <p>Councillors discussed the appropriateness of the Dean’s Close location taking account of the following in particular:</p> <ul style="list-style-type: none"> a. Concerns raised at this and the preceding meeting b. The need for the property managers to maintain the site c. The distance of the site from the Dean’s Close properties d. Potential traffic usage e. Probable emptying frequency f. The unsuitability of the small area of land by the school g. The council’s ability to request the removal of the bottle bank 	<p>Clerk</p> <p>Clerk/</p> <p>Clerk</p> <p>Clerk</p> <p>SR/AB</p>

	<p>at any time, should problems arise</p> <p>h. The A616 layby as a potentially alternative site.</p> <p>The clerk will seek clarification from NSDC regarding:</p> <p>i. Emptying frequency</p> <p>ii. The council's ability to request the removal of the bottle bank at any time, should problems arise.</p> <p>She will also seek NCC Highways views regarding the use of the A616 layby as a potentially alternative site.</p> <p>The property managers will visit Dean's Close to inspect the other Dean's Close issues raised.</p> <p>d. War memorial – Restoration and funding: Councillors discussed the information obtained by the clerk from War Memorials Trust regarding restoration and funding. Councillor Jagger will prepare a report on the condition of the memorial which the clerk will submit to the Trust for advice.</p> <p>e. The Cauntton Beck – Potential for village shop: Councillors discussed the possible provision of a shop at the Beck and agreed that such a development would be a very positive addition to the village's facilities and should be supported. The clerk will let the proprietor of The Beck know.</p>	<p>Clerk</p> <p>Clerk</p> <p>AB/SR</p> <p>CJ Clerk</p> <p>Clerk</p>
CPC/89/16	<p>Village environment and appearance and Best Kept Village 2016 entry: The chair passed the clerk donations in the sum of £20 cash and £180 in three cheques. Councillors thanked all those who had donated funds.</p> <p>Councillor Routledge gave a progress update and outlined the Group's short and longer term plans. He passed the entry form and plan to the clerk who will submit the application.</p>	Clerk
CPC/90/16	Service faults: None.	
CPC/91/16	Correspondence: All items noted.	
CPC/92/16	<p>10 Minutes public speaking time: Councillors noted the request that the Dean's Close inspection take place in the evening when the issue with parked cars will be evident. Dean's Close to be an agenda item for the meeting on 8 June 2016.</p> <p>They also noted an additional concern regarding noise from the bottle bank's usage if sited at Dean's Close. A suggestion that a hedged area be created to dampen noise and camouflage the bank itself was welcomed.</p> <p>Noted that NCC will be siting the pedestrians in road signage on Mill Lane. NCC also inspecting masonry at bridge by bus shelter.</p> <p>Councillor Jagger gave his apologies for the meeting on 8 June 2016.</p>	<p>AB/SR</p> <p>Agenda</p>
CPC/93/16	<p>Agenda items for next meeting: None other than set out above.</p> <p>Provision of allotments to be agenda item for July 2016 meeting</p>	
CPC/94/16	Date of next meeting: Wednesday 8 June 2016 at 7.30 pm	

The meeting closed at 9.35 pm.