

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12 April 2017 in Dean Hole School commencing 7.30 pm

Present: Councillors:

B. Robins (Chair)
A. Baugh
C. Jagger
S. Michael
S. Routledge
C. Webb

In attendance:

C. Millward (Clerk)
Members of the public (2)

	DISCUSSION AND DECISIONS	ACTION
CPC/63/17	Apologies for absence: Apologies were received and accepted from councillor Harvey (holiday). Councillors Saddington and Laughton had also sent apologies.	
CPC/64/17	Declarations of interest: Councillor Michael declared a disclosable pecuniary interest as landowner with regard to item 15a (Village services – Provision of allotments). There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
CPC/65/17	Dispensations: None required.	
CPC/66/17	10 Minutes public speaking: The chair reported that the position had been clarified in relation to the document sought at the March meeting by a resident. The document was a petition which had been considered by the council in May 2015 and to which the chair had replied at the time. Councillors noted the Village Working Day arranged to take place on 6 May 2017 at Floral Media. They also noted concerns regarding the condition of the bus shelter, both as to cleanliness and missing roof tiles. Councillors Baugh and Routledge will inspect the shelter, take action to replace the roof tiles if possible and advise as to any necessary cleaning work.	AB/SR
CPC/67/17	Minutes of the previous meeting: The minutes of the meeting held on 8 March 2017 were agreed as a true record, subject to the amendment of CPC/57/17 (Village services – Monthly property managers' inspection report) to read as follows: "Councillors discussed the incident on 23 February 2017 when, during storm Doris, a large branch on one of the trees along Manor Road between the wall and the Beck fell across the Beck and into a resident's garden. In a separate incident, a branch had also fallen across Newark Road. The incident closed the road and was attended by the police and fire service....." For clarity, in view of the extent of the amendment, the clerk will re-type the minutes for signature by the chair.	Clerk
CPC/68/17	Matters arising: <i>CPC/50/17 – Arrangements for 2017 Annual Parish Meeting</i> - The clerk reported that the CPRE representative will be attending to speak at the meeting but had asked whether lifts might be available from and back to Newark. She will confirm that the	

	<p>council will assist in so far as practicable given the meeting schedule.</p> <p><i>CPC/60/17 - Correspondence:</i> The chair reported that the flood group had organised flood warden training for the voluntary flood wardens.</p> <p>There were no other matters arising.</p>	
CPC/69/17	<p>Reports from district and county councillors: Councillor Saddington had reported by email that NSDC had contacted the owners of The Cauntou Beck. The property's soakaway had been cleared to address the problem.</p>	
CPC/70/17	<p>Reports from Councillors: Councillor Michael reported that the SNG meeting had been informed of large quantities of contaminated soil left at Ossington, Kersall and the A616 layby near the village.</p> <p>Councillor Baugh reported that he had met with Mr Keeling of NCC Highways in relation to the erection of "It's 30 for a reason" signs on Mill Lane and in other locations in the village. Councillors had seen Mr Keeling's email dated 31 March reporting on the meeting and recognised that, for the reasons given by Mr Keeling, such signs were unlikely to be effective and may undermine the speed limit at village locations where they were not displayed.</p> <p>Councillor Baugh also reported that Mr Keeling had met the resident who organised the A616 50 mph petition and the crash team at Hockerton crossroads. The crash team's view was that incidents at the crossroads were not attributable to the speed of A616 traffic but to overrun at the junction and distraction.</p>	
CPC/71/17	<p>Financial Matters:</p> <p>a. Financial position as at 31 March 2017: Councillors considered and noted the clerk's report showing the precise financial position at 31 March 2017 (incorporating the 2016-17 budget figures). They also noted that the clerk had secured a grant in the sum of £257.78 in respect of the website set up costs.</p> <p>b. Accounts for payment: The council unanimously approved three payments totalling £491.62. They noted that NSDC is no longer accepting cheque payments and authorised the clerk to make the dog bin emptying payment by BACS. They expressed dismay at the change of payment systems which will cause inconvenience.</p> <p>c. Review system of internal control and internal audit system effectiveness: Councillors discussed the operation of the system of internal control and agreed that it remained adequate and continued to operate effectively. Councillors also reviewed the effectiveness of the internal audit system and agreed that, taking account of the straightforward nature of the council's transactions this year, it operated effectively on an annual basis.</p> <p>d. Risk assessment 2017-18: Councillors considered and approved the draft revised risk assessment for 2016 -17 circulated by the clerk, noting that it had been extended to cover the defibrillators.</p>	
CPC/72/17	<p>Playground</p> <p>a. Monthly property managers' inspection report: Councillor Baugh confirmed that the monthly inspection had taken place. There were no issues since the last report.</p> <p>b. Official opening of new toddler play equipment: Mrs Webb will liaise with pre-school to select two or three possible dates for the event and let the clerk know. The clerk will then liaise with councillor Laughton and WREN to fix a date convenient to both.</p>	<p>CW Clerk</p>

CPC/73/17	<p>Planning matters:</p> <p>a. Applications: None. Councillor Webb reported that planning notices were on display in relation to The Firs, Amen Corner but that the application was not an agenda item. The clerk confirmed that, as far as she is ware, the council has not been notified of any applications this month. She will check the position and contact NSDC.</p> <p>b. To note planning decisions by NSDC: 16/02121/FUL Proposed Oak-Framed New Dwelling (Revised application of 14/01222/FUL) The Slips Norwell Road Caunton NG23 6AF – Councillors were very pleased that he application had been approved. The chair reported on NSDC’s reply dated 30 March 2017 to his correspondence regarding NSDC’s decisions in relation to 16/01726/FUL (Mole End Mill Lane Caunton) and 16/ 01578/FUL (First Bungalow Amen Corner Caunton) and the application of NSDC policy. Councillors noted that the response did not address the specific concerns raised.</p> <p>c. Enforcement matters: None.</p>	Clerk
CPC/74/17	<p>A616 – Speeding traffic and road safety: Councillors discussed the outcome of the meeting at Hockerton crossroads reported at CPC/70/17 (Reports from councillors). They emphasised their firm believe that speed is a contributing factor, a view supported by the petition presented to the full Council by councillor Laughton.</p> <p>The councillors noted that a 50 mph stretch has recently been imposed at Debdale Hill. The clerk will contact councillor Laughton to pursue similar reduction for Caunton and for an update as to the present position.</p>	Clerk
CPC/75/17	<p>Mill Lane – Traffic speed reduction: See CPC/70/17 (Reports from councillors) above.</p>	Clerk
CPC/76/17	<p>Bus services – update: The chair reported that the extent of the services had been clarified and that the 335 will be continuing unchanged. The overall difference to Caunton was, therefore, much less significant than at first sight.</p> <p>Councillors noted the new 332 route and schedule. They agreed that it served the areas of highest usage in Caunton and that NCC had addressed their request for a service for Mill Lane and Norwell Road. They agreed that the new 332 timetable, in conjunction with an unchanged 335 service, was acceptable. The new timetable will start on 5 June 2017.</p>	
CPC/57/17	<p>Village services:</p> <p>a. Provision of allotments: Councillors noted that the landowner had acknowledged the formal request. They agreed to the request for the provision of a site to be deferred pending completion of the building works.</p> <p>b. Monthly property managers’ inspection report including telephone kiosk and defibrillators: Councillor Baugh confirmed that the monthly inspection had taken place and there were no issues since the last report.</p> <p>c. Community defibrillator including training and second defibrillator: The second defibrillator and cabinet have been delivered. The clerk will liaise with the school regarding installation. Councillors were disappointed at the low number who had attended the training event on 20 March 2017. The clerk will contact all those who had expressed an interest in their details being displayed in the kiosk for use in the event of an</p>	Clerk

	<p>emergency.</p> <p>d. War memorial – Restoration and funding: War Memorials Trust advice still awaited.</p>	
CPC/78/17	<p>Village environment and appearance including 2017 Best Kept Village Competition and funding request: The chair suspended standing orders to allow a member of the BKVC group to address the meeting. She reported on the plans for the Village Working Day and emphasized the community spirit of the event. She also referred to the possibility of sponsors. Councillor Routledge reported that, following NSDC's response, plans for village gateway signs had been postponed. The clerk will check the SLC village gateway funding cycle and include an application on the agenda for the relevant time.</p> <p>Councillors agreed to support an entry in to the 2017 Best Kept Village Competition. The clerk will liaise with councillor Routledge regarding a plan to accompany the entry form. As regards funding, councillors agreed that £442.31 was available, made up of:</p> <ol style="list-style-type: none"> £70 (Planting reserve) £132.75 (BKVC reserve) £239.56 (Wine walk reserve). <p>The resident emphasised the importance of village information being displayed and accessible. Councillors discussed how this might best be achieved. They decided that the kiosk should include information about village groups, copies of the parish magazine and the footpaths booklet. Councillor Webb will also arrange for copies of the footpaths booklet to be available in the church. Standing orders were restored.</p>	<p>Clerk</p> <p>Clerk/SR</p> <p>AB/SR</p> <p>CW</p>
CPC/79/17	Service faults: None.	
CPC/80/17	Correspondence: All items of correspondence noted. Councillors also noted a letter from a resident regarding the trees on Manor Road and the electoral process. The clerk will reply.	Clerk
CPC/81/17	10 Minutes public speaking time: Nothing raised	
CPC/82/17	Agenda items for next meeting: As above.	
CPC/83/17	Date of next meeting: Wednesday 10 May 2017 at 7.30 pm	

The meeting closed at 9.35 pm.