

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13 April 2016 in Dean Hole School commencing 7.30 pm

Present: Councillors:

B. Robins (Chair)
C. Jagger
A. Baugh
S. Michael
C. Harvey
S. Routledge
G. Boffey

In attendance:

C. Millward (Clerk)
Members of the public (7)

	DISCUSSION AND DECISIONS	ACTION
CPC/58/16	Apologies for absence: There were no parish councillor absences. Councillor Saddington had sent apologies (holiday) as had councillor Laughton (other meeting).	
CPC/59/16	Declarations of interest: Councillor Michael declared disclosable pecuniary interests as creditor with regard to item 9 (b) (Accounts for payment) and landowner with regard to item 10 b (Playing field lease) and item 11 (a) (Planning – Application 16/00382/FUL). There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
CPC/60/16	Dispensations: None required.	
CPC/61/16	10 Minutes public speaking: Councillors noted that cars parked on Main Street at the junction with Mill Lane were causing a hazard. Planning application 16/00382/FUL was raised. Having declared an interest, councillor Michael withdrew from the meeting. Councillors noted concern regarding access issues on an already hazardous stretch of road. The chair reminded the public that they could comment directly to NSDC. The clerk advised that the council's extended deadline for comments expired on 14 April 2016. Councillor Michael returned to the meeting.	
CPC/62/16	Minutes of the previous meeting: The minutes of the meeting held on 9 March 2016 were agreed as a true record and signed by the chair.	
CPC/63/16	Matters arising: There were no matters arising.	
CPC/64/16	Reports from district and county councillors: Councillors Saddington and Laughton were absent (see CPC/58/16 above – Apologies).	
CPC/65/16	Reports from Councillors: Councillors noted that concerns had been raised by the Internal Drainage Board regarding the poor condition of	

	the brickwork in the wall alongside the road at the bridge over the Beck. The clerk will notify NCC.	Clerk
CPC/66/16	<p>Financial Matters:</p> <p>a. Financial position as at 31 March 2016: Councillors considered and noted the clerk's report showing the precise financial position at 29 February 2016 (incorporating the 2015-16 budget figures).</p> <p>b. Accounts for payment: The council unanimously approved three payments totalling £525.31. They also approved the 2016-17 dog bane emptying contract.</p> <p>c. Review system of internal control and internal audit system effectiveness: Councillors discussed the operation of the system of internal control and agreed that it remained adequate and continued to operate effectively. Councillors also reviewed the effectiveness of the internal audit system and agreed that, taking account of the straightforward nature of the council's transactions this year, it operated effectively on an annual basis.</p> <p>d. Risk assessment 2016-17: Councillors considered and approved the draft revised risk assessment for 2016 -17 circulated by the clerk, noting that it had been extended to cover the new website.</p> <p>e. Appointment of internal auditor: Councillors agreed to appoint Mr Neil Butler as the internal auditor for 2016-17. The clerk will write a formal letter of appointment.</p>	Clerk
CPC/67/16	<p>Playground</p> <p>a. Monthly property managers' inspection report: Councillor Baugh confirmed that the monthly inspection had taken place. Although the site is muddy, there were no issues since the last report.</p> <p>b. Playing field lease - The chair and clerk had been unable to locate the original 1994 lease document. The clerk will ask Larken & Co to contact the solicitors who appear to have acted on the lease, Neville Denham. Councillor Michael did not participate.</p> <p>c. Playing field trees: Councillor Baugh had no issues to report. Agreed review again in September 2016.</p> <p>d. Toddler play equipment project: The WREN decision is still awaited.</p>	<p>Clerk</p> <p>Agenda Sept 16</p>
CPC/68/16	<p>Planning matters:</p> <p>a. Applications: Applications: 16/00382/FUL Construction of 6 dwellings and creation of an access to new allotments Land At Norwell Road Caunton Nottinghamshire: Having declared an interest councillor Michael withdrew from the meeting. Councillors discussed the application and the extent to which it included the allotments for which access was referred to in the plans. Councillors also referred to the access concerns raised at CPC/61/16 above (10 minutes public speaking). Councillors decided, by a majority of 5:1, to support the application, subject to the following:</p> <ol style="list-style-type: none"> 1. Suitable access/highway provision to take account of the likely number and frequency of entrances and exits to a site where 11 vehicles are in daily use and of the apparent need for at least one vehicle to exit the site in reverse. Norwell Road is a highway along which traffic is known to speed, as recognised by NCC's installation of a speed camera. Visibility is on that road is also restricted on the approach to the proposed access. 2. The imposition of measures to prevent parking on Norwell Road for the reasons set out at 1 above. 3. Lighting improvements in the new residential area and its surrounds. 	

	<p>b. To note planning decisions by NSDC: None.</p>	
<p>CPC/69/16</p>	<p>Village services:</p> <p>a. Community defibrillator including location: Councillors discussed BT's offer of the opportunity to adopt the kiosk and whether it would be better for BT to retain the electricity supply or for it to be taken over by the council. Councillors agreed that an adopted kiosk would be the most appropriate location for a defibrillator, being central and directly under the council's control. They also agreed that the electricity supply should be retained by BT if BT was agreeable to the connection of the defibrillator cabinet to that supply. Otherwise the council will take over responsibility for the supply. The clerk will seek BT's consent to connecting the defibrillator to its supply. If BT consents, she will apply for adoption on that basis. If BT does not consent, she will apply for adoption with the council to take over the electricity supply. Councillors authorised the clerk (and, if necessary, the chair) to sign the contract documents on the council's behalf.</p> <p>Councillors noted, with gratitude, the owner of the Beck's agreement to mount a defibrillator on the building. The clerk reported that she had not received a response to her the request to locate a defibrillator at the Plough. Given the planned adoption of the kiosk, they agreed to defer pursuing these options for the time being.</p> <p>The clerk will register the council's interest in future funding with British Heart Foundation.</p> <p>b. Adoption of kiosk: Discussed at a above.</p> <p>c. Increased dog bin capacity: The clerk will order the 35l dog bin and arrange payment of the grant offered by councillor Laughton.</p> <p>d. Bottle bank including location and councillor Saddington's email dated 31 March 2016 and forwarded correspondence and documents: The chair had delivered the letter to The Plough. The clerk will, therefore, contact The Beck.</p> <p>Councillors noted NSDC's favourable response in relation to its land at the bottom of Dean's Close. The chair, and councillors Jagger and Routledge will canvass the views of Dean's Close residents.</p> <p>e. Footpaths issues: Councillors discussed the concerns raised by a resident regarding the upkeep of rights of way across fields and use by horses. Councillor Baugh will liaise with the landowner concerned regarding the upkeep of rights of way across the landowner's land. The chair will include a reminder in the parish magazine regarding the use of footpaths by horses.</p>	<p>Clerk</p> <p>Clerk Clerk/ Chair</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Chair/CJ /SR</p> <p>AB</p> <p>Chair</p>

CPC/70/16	<p>Village environment and appearance and Best Kept Village 2016 entry: The chair summarised the minutes of the Best Kept Village Competition Group's meeting on 30 March 2016. Councillors thanked the Group's members for their continues hard work and thanked councillor Routledge for his efforts.</p> <p>There was discussion of the desirability of restoring the war memorial. The clerk will explore funding sources and seek recommendations from those organisations as to restoration specialists.</p> <p>It was agreed that the clerk should submit the application in conjunction with councilor Routledge and the Group. She will forward the competition documents to councilor Routledge together with details of a bench supplier.</p>	<p>Clerk</p> <p>Clark/ SR/BKV Group</p>
CPC/71/16	Service faults: None.	
CPC/72/16	<p>Correspondence: Items a – d noted together with NCC's poster promoting nottshelpyourself and the NCC poster publicising need to register to use recycling centres. The chair will publicise the registration requirement in the parish magazine.</p> <p>Councillors also noted concerns raised in a resident's email regarding trees on the Beck bank side, received after circulation of the agenda. The chair will raise the matter with the Internal Drainage Board.</p> <p>The following had also been received after circulation of the agenda:</p> <ul style="list-style-type: none"> i. NSDC's invitation to a Local Framework Plan Review event on 4 May 2016, The clerk will let NSDC know that no one will be available to attend and reiterate the council's comments made in November 2015 in response to the Local Framework review consultation. ii. Special Planning Committee meeting on 20 April 2016 in relation to the application for a Sainsbury's store at the former Highways depot opposite the cattle market. Noted. 	<p>Clerk</p> <p>Clerk</p> <p>Chair</p> <p>Clerk</p>
CPC/73/16	<p>10 Minutes public speaking time: Planning application 16/00382/FUL was raised. Having declared an interest councillor Michael withdrew from the meeting. Councillors noted concerns regarding the access to allotments and the implications of visitor parking.</p> <p>Councillor Michael returned to the meeting.</p>	
CPC/74/16	Agenda items for next meeting: None other than set out above.	
CPC/75/16	Date of next meeting: Wednesday 11 May 2016 at 7.30 pm to follow the Annual Parish Meeting at 7.00 pm	

The meeting closed at 9.20 pm.