

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14 September 2016 in Dean Hole School commencing 7.30 pm

Present: Councillors:

B. Robins (Chair)
C. Harvey
A. Baugh
S. Michael
C. Jagger
S. Routledge

In attendance:

C. Millward (Clerk)
Councillor Saddington (until 8.05 pm)
Councillor Laughton (from 8.15 pm until 8.40 pm)
Members of the public (4)

	DISCUSSION AND DECISIONS	ACTION
CPC/130/16	Apologies for absence: The chair reported that councillor Boffey had resigned. Councillors were saddened by his decision and agreed that he would be a loss after so many years of service as a councillor. The clerk will write a formal letter of thanks on behalf of the council. She will also display the notice of casual vacancy and notify NSDC.	Clerk Clerk
CPC/131/16	Declarations of interest: Councillor Michael declared a disclosable pecuniary interest as landowner with regard to items 10 c (Playing field trees), 10 d (Playing field lease – Registration and associated matters) and 11 a i (Planning applications 16/00382/FUL). There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
CPC/132/16	Dispensations: None required.	
CPC/133/16	10 Minutes public speaking: Concerns regarding inconsiderate parking on Mill Lane in the vicinity of Broom Cottage were again discussed. The exception of affordable housing sites from planning restrictions was raised.	Clerk
CPC/134/16	Minutes of the previous meeting: The minutes of the meeting held on 13 July 2016 were agreed as a true record and signed by the chair.	
CPC/135/16	Matters arising: <i>CPC/114/16 – 10 minutes public speaking</i> – Noted that parking was a particular issue at weekends and during the morning and evenings. The clerk will speak to PCSO Crowhurst. There were no other matters arising.	
CPC/136/16	Reports from district and county councillors: Councillor Saddington reported, on councillor Laughton’s behalf, that the local minerals plan would be considered at committee on 22 September 2016. She had no NSDC matters to report. Councillor Saddington left the meeting at 8.05 pm. Following councillor Laughton’s arrival at 8.15 pm, councillors reverted to this item after item 10 on the agenda had been concluded.	

	<p>Councillor Laughton requested an update regarding the overgrown trees in the village. Councillors confirmed that those along Newark Road had now been cut, the work having been carried out to a high standard. They thanked the landowner for the thorough cut. Councillor Laughton reported that the beech tree opposite the school is to be trimmed by NCC. Councillors welcomed this news. Councillors went on to discuss the cutting work NCC had agreed to undertake under HAMS reference 6022077. The clerk will seek confirmation that this is the same work requested under her HAMS reference 103900628.</p> <p>Councillor Laughton left the meeting at 8.40 pm. The meeting reverted to item 11 (Planning).</p>	Clerk
CPC/137/16	<p>Reports from Councillors: It was reported that NCC had recently completed repairs to a manhole cover and undertaken verge works.</p> <p>The chair reported that the excess funds from the July wine walk, £239.56, had been kindly donated to the council for the benefit of the village. Councillors thanked the resident responsible for organising the event. The clerk will include the spending decision on the October agenda.</p>	Agenda
CPC/138/16	<p>Financial Matters:</p> <p>a. Financial position as at 31 August 2016: Councillors considered and noted the clerk's report showing the precise financial position at 31 August (incorporating the 2016-17 budget figures).</p> <p>b. External auditor's report: Not yet available. The clerk will press for its return.</p> <p>c. 2016-17 insurance arrangements: Councillors reviewed the renewal documentation. Councillors decided to enter into the 2016-17 insurance contract with Aviva.</p> <p>d. Review appointment of internal auditor: Noted, with regret, that Mr Butler would no longer be undertaking internal audit work. The clerk will contact NALC for its list of available clerks willing to undertake the role.</p> <p>e. Accounts for payment: The council unanimously approved seven payments totalling £4637.28. Councillors noted the interim implications of the payments for the reserves and agreed that the defibrillator donations would ensure sufficient cash flow for the play equipment deposit pending receipt of the precept in two weeks' time and payment of the WREN grant.</p> <p>f. Defibrillator donations – Report and spending decisions: The chair reported that 50 donations had been received raising a total of £2460. Councillors thanked all donors for their fantastic generosity. The clerk will thank donors via the website. Councillors discussed how to spend the excess and agreed that it should be used to fund a second defibrillator in conjunction with another application to the British Heart Foundation. The clerk will submit an application. The school was identified as the ideal location. The clerk will make a formal request of the school. Councillor Laughton arrived at 8.15 pm during these discussions.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
CPC/139/16	<p>Playground</p> <p>a. Monthly property managers' inspection report: Councillor Baugh confirmed that the monthly inspection had taken place. He had identified damage to the matting in the basketball area, the cause of which was unclear. Councillors authorised councillors Baugh and Routledge to instruct Playdale to repair the matting at the same time as installing the new equipment. Otherwise, there were no issues since the last report. Noted that moles may begin</p>	SR/AB

	<p>to be an issue again.</p> <p>b. 2016-17 cutting arrangements: Councillors agreed to continue the grass cutting contract for 2016-17 with the cricket club at the previously approved price of £1049. The clerk will contact the cricket club.</p> <p>c. Playing field trees – Replacement and report on condition of remaining trees: Councillor Michael was not required to withdraw for the report. Councillor Baugh reported that the trees are all looking healthy. Councillors agreed that this was probably because of the improved habitat, the unhealthy trees having been removed. Replacement trees not yet needed. Include as agenda item September 2017.</p> <p>d. Playing field lease – Registration and associated matters: Councillor Michael was not required to withdraw for the clerk's update. Noted that registration is proceeding with the chair's address for the council to be consistent with the Hockerton crossroads title.</p> <p>e. Toddler play equipment project: Councillor Routledge reported that the play equipment is being installed on 23 September 2016. The clerk will publicise the date on the website. Councillors decided to revert to item 7 on the agenda (Reports from district and county councillors) to allow councillor Laughton to address the meeting.</p>	<p>Clerk</p> <p>Sept 2017</p> <p>Clerk</p>
CPC/140/16	<p>Planning matters:</p> <p>a. Applications: Councillors noted that two applications had just been received too late for inclusion on the agenda. The clerk will include them on the agenda for the October meeting.</p> <p>b. To note planning decisions by NSDC:</p> <p>i. 16/00382/FUL Construction of 6 dwellings and creation of an access to new allotments Land At Norwell Road Caunton Nottinghamshire – Approval noted.</p> <p>ii. 16/00780/FUL – Rothmass, Caunton, NG23 6BD – Garage conversion to dependent relative annexe and erection of car port – Noted that decision notified by NSDC in error, the council not being a statutory consultee.</p> <p>c. Enforcement matters: None to refer to NSDC.</p>	
CPC/141/16	<p>A616 – Speeding traffic and road safety: Councillors will await the speed data analysis from NCC.</p>	
CPC/142/16	<p>Village services:</p> <p>a. Community defibrillator including training: The clerk will order a cabinet for the defibrillator once the precept has been paid. Councillors agreed that the clerk and councillor Harvey would liaise regarding training events. The benefits of seeking support for the dissemination of training from village groups were discussed.</p> <p>b. War memorial – Restoration and funding: The clerk will submit councillor Jagger's report on the condition of the war memorial to the War Memorials Trust for their advice.</p>	<p>Clerk</p> <p>Clerk/CH</p> <p>Clerk</p>

CPC/143/16	<p>Village environment and appearance including:</p> <p>a. Best Kept Village 2016 entry: Councillors congratulated the Best Kept Village Competition Group and those who had supported them on winning the population 300-700 class. They expressed the hope that the village would now be crowned the best kept village overall. Councillor Routledge outlined the Group's future bulb planting plans. Councillors had no objection to the erection of a Christmas tree at the bus shelter provided that the owners of any properties affected are contacted first.</p> <p>b. Fireworks: The chair will include a reminder to be considerate in the parish magazine.</p> <p>c. Overhanging trees: Discussed at CPC/136/16 above (Reports from district and county councillors).</p>	Chair
CPC/144/16	Service faults: Nothing raised.	
CPC/145/16	<p>Correspondence: Item a - NSDC- Plan Review Preferred Approach - Strategy consultation – Councillors discussed the preferred approach to SP3. They agreed that the proposed relaxation of the location criteria in SP3 does not go far enough to meet the village's needs. They believe that Caunton, as a village lying on a major trunk road, with a school, two pubs and regular bus services to Newark, should be explicitly regarded as a village which is eligible for the development required to ensure its sustainability and that its status in this regard should be assured. The clerk will inform NSDC. Councillor Routledge will also raise the matter at the Annual Parish Conference.</p> <p>Item b – NSDC - Annual Conference 3 October 2016 – Councillor Routledge will attend. The clerk will let NSDC know.</p> <p>Item c – NALC AGM – 16 November 2016 – Deferred to October agenda</p> <p>Item e - North Nottinghamshire Community First Responders – Appeal for volunteers – The chair will publicise in the parish magazine.</p> <p>All other items of correspondence noted.</p>	<p>Clerk SR</p> <p>SR Clerk</p> <p>Agenda</p> <p>Chair</p>
CPC/146/16	10 Minutes public speaking time: Broken panes in the phone box were reported. Councillors Baugh, Routledge and Jagger will attend to their repair.	AB/SR/CJ
CPC/147/16	Agenda items for next meeting: None other than set out above.	
CPC/148/16	Date of next meeting: Wednesday 12 October 2016 at 7.30 pm	

The meeting closed at 9.35 pm.