

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13 January 2016 in Dean Hole School commencing 7.30 pm

Present: Councillors:

B. Robins (Chair)
C. Jagger
S. Routledge
A. Baugh
G. Boffey

In attendance:

C. Millward (Clerk)
Members of the public (2)
B. Laughton (from 8.30 pm)

	DISCUSSION AND DECISIONS	ACTION
CPC/1/16	Apologies for absence: Apologies were received and accepted from councillor Harvey (family commitment) and councillor Micahel (district commitment). Councillor Saddington's apologies were noted.	
CPC/2/16	Declarations of interest: There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
CPC/3/16	Dispensations: None required.	
CPC/4/16	<p>10 Minutes Public Speaking Time: The noise nuisance caused by fireworks late at night on New Year's Eve and more widely was raised. Councillors recognised the anti-social impact of fireworks late at night and implications for farm and domestic animals. The chair will include a note in the parish magazine reminding people of the need to be considerate when celebrating with fireworks. The clerk will diarise the issue for the September meeting to discuss the features of considerate use in advance of Bonfire Night.</p> <p>The availability of NSDC's paid garden waste bin service was noted.</p> <p>The removal of the bottle banks from The Plough car park was discussed. The chair reported that there had been a misunderstanding on the part of the bottle bank operator who had removed all the bins in error. Councillors appreciated the value to the village of the service provided by the landlord of The Plough. They recognised the unsightly nature of bottles left on the car park when the banks are full and inconvenience to the landlord of clearing up broken glass. The chair will liaise with the landlord regarding a solution. In the meantime, he will include a request in the magazine that residents do not leave bottles on the ground when the bins are full but retain them until the bins have been emptied.</p> <p>The increased use of the dog bins by the bridge and phone box, which are getting very full, was raised. Councillors welcomed this evidence responsible practice of dog owners. The clerk will make enquiries of NSDC regarding its charging structure in relation to extra bins at the same location and larger capacity bins. The chair will use the magazine to thank residents for using the bins and let them know that the council is looking at increasing capacity. Increase in dog bin capacity to be agenda item for February 2016 meeting.</p>	<p>Chair Clerk</p> <p>Chair Chair</p> <p>Clerk</p> <p>Chair Agenda</p>
CPC/5/16	Minutes of the previous meeting: The minutes of the meeting held	

	on 11 November 2015 were agreed as a true record and signed by the chair.	
CPC/6/16	<p>Matters arising: <i>CPC/187/15 (10 Minutes public speaking)</i> – The clerk had reported the safety concerns at Mill Lane to NCC and requested a site meeting. She is awaiting a substantive response. She will also report the damage to the grit bin on Mill Lane sustained in a traffic accident.</p> <p>There were no other matters arising.</p>	Clerk
CPC/7/16	<p>Reports from district and county councillors: Considered after item 12 on the agenda (Provision of community defibrillator), councillor Laughton having arrived at 8.30 pm.</p> <p>Councillor Laughton</p> <ol style="list-style-type: none"> Reported on the likely precept decisions by NCC, NSDC, police and fire authority Updated the council regarding the possibility of a local minerals plan consultation Updated the council regarding plans for the new NSDC offices following the sale of Kelham Hall Will raise the continued malfunction of the Norwell Road speed sign with Mr Keeling of NCC direct. The clerk will not, therefore, report this again Confirmed that he will fund the purchase of a new dog bin once the new financial year has begun. The clerk will make a formal request in April 2016. <p>The meeting reverted to item 13 on the agenda (Village environment and appearance).</p>	BL BL Clerk
CPC/8/16	Reports from Councillors: No reports.	
CPC/9/16	<p>Financial Matters:</p> <ol style="list-style-type: none"> Financial position as at 31 November 2015: Councillors considered and noted the clerk’s report showing the precise financial position at 31 October 2015 (incorporating the 2015-16 budget figures). They authorised the clerk to incur expenditure of up to £60 to purchase a one third share in a scanner, photocopier and printer to enable the council to comply with the new transparency code to be owned jointly with Norwell and Upton Parish Councils. Accounts for payment: The council unanimously approved four payments totalling £527.06. To consider the financial information provided by the Clerk and NSDC’s letter regarding 2016/17 precept estimates and to agree the precept for the year ending 31 March 2017: Councillors considered the financial information provided by the Clerk and after discussion agreed unanimously to approve the budget and leave the precept for the year ending 31 March 2017 unchanged at £4,750. 	
CPC/10/16	<p>Playground</p> <ol style="list-style-type: none"> Monthly property managers’ inspection report: Councillor Routledge confirmed that the monthly inspection had taken place. Whilst the ground was boggy, this was to be expected following the recent wet weather. There were no issues since the last report. <p>Councillors noted that the resident approached with regard to restoring the zip wire platforms had not been able to undertake the work. After discussion, they authorised councillor Baugh to arrange for Mr Allwood, a local joiner, to undertake the repair.</p>	

	<p>Councillors thanked councillor Jagger for erecting the new football nets.</p> <p>b. Playing field lease - The clerk confirmed that the signed lease was with the landlords' solicitors for completion.</p> <p>c. Playing field trees: Councillor Baugh had no issues to report.</p> <p>d. Toddler play equipment project: The clerk confirmed that WREN had extended the time for submission of the completed lease to 31 January 2016.</p>	
CPC/11/16	<p>Planning matters:</p> <p>a. Applications: None</p> <p>b. To note planning decisions by NSDC: None.</p>	
CPC/12/16	<p>Provision of community defibrillator: The clerk confirmed that the current funding programme had ceased following the allocation of all the funds. Her enquiries had established that any funded cabinet would almost certainly need to be heated and unlocked.</p> <p>Councillors agreed that the project details needed to be finalised ready for the new funding round. With this in view and after discussion, they decided that:</p> <ol style="list-style-type: none"> A defibrillator in the village was desirable The storage cabinet for any defibrillator should be heated and unlocked. The church porch would be the ideal location. <p>The clerk will make a formal request to the church for its consent to a defibrillator being fitted in the porch and connected to its electricity supply, subject to the council reimbursing the church for the electricity consumed.</p> <p>Councillor Laughton arrived at 8.30 pm during these discussions. He confirmed that NCC's usual policy is to decline consent to attaching defibrillators to street lights.</p>	Clerk

CPC/13/16	<p>Village environment and appearance: The chair thanked the Village Singers for their fundraising activities which had raised £215 at one event.</p> <p>The status of the council, as a recognised legal body with the legal standing to enter into contracts and own assets for the long term, was noted. It was also noted that it has the financial structure to apply for, hold and expend funds and is publicly accountable for those monies. On this basis, and given that the council initially promoted possible entry to the competition, councillors agreed that the council should have overall responsibility for the entry, including finance. However, they fully recognised that the day to day input and support will be organised and provided by the Best Kept Village Competition Group, for which the councillors were very grateful and which they acknowledged.</p> <p>The funding implications of a competition entry and particularly the need for funds at the initial stage of the project were considered. Councillors agreed to fund up to £250 of expenditure in connection with the competition, the final amount to be determined by the total amount of funds, if any, remaining after completion of the competition. The clerk will email Mrs Asker to thank the committee members for their effort and commitment in driving the project forward and to let them know of the council's donation.</p> <p>Councillors discussed the financial management structure of the project and the need for all financial matters to comply with the council's legal obligations. The clerk will prepare a formal financial management summary for the purposes of the project. Councillor Routledge will liaise with Mrs Asker regarding the financial management structure for the project.</p>	<p>Clerk</p> <p>Clerk</p> <p>SR</p>
CPC/14/16	Service faults: Nothing additional to those discussed above.	
CPC/15/16	<p>Correspondence: Item a - Boundary Commission – Electoral review final recommendations – Noted – The chair will include a report in the magazine</p> <p>Item c - NSDC – Open space provision and needs assessment – The chair was authorised to complete and return.</p> <p>All other items of correspondence noted.</p>	<p>Chair</p> <p>Chair</p>
CPC/16/16	10 Minutes public speaking time: Nothing raised	
CPC/17/16	Agenda items for next meeting: None other than set out above	
CPC/18/16	Date of next meeting: Wednesday 10 February 2015 at 7.30 pm	

The meeting closed at 8.50 pm