

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13 September 2017 in Dean Hole School commencing 7.30pm

Present: Councillors:

B. Robins (Chair)
C. Jagger
S. Michael
C. Harvey
A. Baugh
C. Webb
S. Routledge

In attendance:

C. Millward (Clerk)
B. Laughton (County councillor) (from 7.50 pm until 8.05 pm)
S. Saddington (District councillor) (until 8.05 pm)
Members of the public (1)

	DISCUSSION AND DECISIONS	ACTION
CPC/141/17	Apologies for absence: There were no absences.	
CPC/142/17	<p>Declarations of interest: Councillor Michael declared a disclosable pecuniary interest as landowner with regard to item 14c (Village services – Provision of allotments). Councillor Routledge declared a personal interest with regard to item 14a (2017 Best Kept Village Competition).</p> <p>There were no other declarations of interest, direct or indirect, in any items of business on the agenda.</p>	
CPC/143/17	Dispensations: None required.	
CPC/144/17	10 Minutes public speaking: Noted that the moles have returned to the playing field.	
CPC/145/17	Minutes of the previous meeting: The minutes of the meeting held on 12 July 2017 were agreed as a true record and signed by the chair.	
CPC/146/17	<p>Matters arising: <i>CPC/127/17 – Matters arising</i> – No further issues reported with regard to the bridleway gate.</p> <p><i>CPC/129/17 – Reports from councillors</i> – The signage had been checked. There was no issue with its condition.</p> <p>There were no other matters arising. Councillor Laughton arrived at 7.50 pm.</p>	
CPC/147/17	<p>Reports from district and county councillors: Councillor Saddington reported on:</p> <ol style="list-style-type: none"> 1. Continued level crossing issues at Newark – Personnel are now permanently present so that issues may be overseen and addressed without unnecessary delay 2. NSDC has now taken up occupation at Castle House and shared facilities with a number of other agencies 3. Recent issues with travellers occupying private land. <p>Councillor Laughton reported as follows:</p> <ol style="list-style-type: none"> a. Work is scheduled to the Newark Road trees. b. Investigations necessary for the imposition of a 50 mph speed 	

	<p>limit at village section of A616 continue including speed checks. He was aware that here had been two more accidents</p> <p>c. There is an affordable housing open day on 28 September 2017 which councillors were invited to attend. The properties are oversubscribed. The clerk will make enquiries of J Sanderson at NSDC regarding the details of the event</p> <p>d. The Local Minerals Plan is being revised to include a ten year surplus requirement figure almost 50% lower than the figure in the now withdrawn plan.</p> <p>Councillor Laughton confirmed that he would support an application to NCC for new village sign funding.</p> <p>Councillors Saddington and Laughton left at 8.05 pm.</p>	Clerk
CPC/148/17	<p>Reports from Councillors: The chair will place the new bus timetables in the phone box.</p>	Chair
CPC/149/17	<p>Financial Matters:</p> <p>a. Financial position as at 31 August 2017: Councillors considered and noted the clerk's report showing the precise financial position at 31 August 2017 (incorporating the 2017-18 budget figures).</p> <p>b. Accounts for payment: Councillors considered the three quotes for insurance for 2017-18. They noted that the broker had advised that the insurance offered by Inspire, although £18 more expensive on an annual premium than the cheapest (Ecclesiastes), did include a legal advice line and was the policy the broker would recommend if price was not the determining factor. However, no three year contract price had been provided to allow for comparison with the quote from Ecclesiastes, which had included a three year contract figure.</p> <p>After discussion, councillors agreed that, provided the annual premium on a three year contract with Inspire was no more than £20 per annum more than Ecclesiastes, the clerk was authorised to take out a three year contract with Inspire, otherwise with Ecclesiastes.</p> <p>Floral Media's invoice for plants and materials for the best kept village competition had been submitted for payment. Councillor Routledge declared a disclosable pecuniary interest and withdrew from the meeting for consideration of the accounts for payment. The council unanimously approved six payments totalling £1393.80 plus a cheque for the 2017-18 insurance premium not exceeding £710. Councillor Routledge returned to the meeting.</p> <p>c. Wine walk funds – Expenditure: After discussion, councillors agreed the monies should be held over and used for the improvement of the village.</p> <p>d. External auditor's report (if available): Not yet received.</p> <p>e. 2017 – 18 insurance arrangements: Discussed at b above (Accounts for payment).</p> <p>f. Pension obligations and scheme: As this item related to staffing, councillors confirmed that it was confidential and the relevant minutes should not be made public. They decided to defer the item to the end of the meeting when the public would have left.</p> <p>g. Request for DARE funding: Councillors considered the school's request for financial support and agreed that the DARE programme was of benefit to the community in equipping the village's young people with the skills they need to be good members of the community. A vote on a proposal of a contribution of £140 was defeated by majority (1 in favour:5 against) Mrs Webb had declared a personal interest and abstained. Councillors</p>	Clerk

	subsequently decided to make a contribution of the full cost, £189 (4 in favour:1 against) (Mrs Webb abstained). The clerk will let the school know of the decision.	
CPC/150/17	<p>Playground including:</p> <p>a. Monthly property managers' inspection report: The chair reminded councillors that the NSDC play area officer, Mr P Beard and contacted him at the start of the summer holidays to report that the annual play inspector had advised that the climbing frame should be taken out of action immediately because of severe rot on the crossbeams. Councillors were aware that this had been done and the play equipment repaired as an emergency item of expenditure. Councillor Baugh confirmed that the repair was sturdy and reported that no other issues had been identified on his monthly inspection. He will contact the mole catcher.</p> <p>b. Replace playing field trees: Councillors decided that they were happy for the landowner to manage the trees.</p>	
CPC/151/17	<p>Planning matters:</p> <p>a. Applications: Councillors noted that applications 17/01543/FUL and 17/01544/LBC (Beesthorpe Hall) had been received subsequent to circulation of the agenda. Both will be agenda items for the meeting on 11 October 2017.</p> <p>b. To note planning decisions by NSDC:</p> <p>i. 17/01110/FUL Resubmission of 16/01046/FUL - Householder application for demolition of existing UPVC conservatory and erection of single storey extension Holly Cottage 2 Parkins Row Mill Lane Cauntton NG23 6AL - Approval noted</p> <p>ii. 17/01374/TWCA – Farmington Mill Cauntton – Fell sycamore (x1) - Approval noted.</p> <p>Councillors also noted 17/01419/TWCA- Brook Cottage, Amen Corner, Cauntton – Fell pine (x1) and conifer (x1) which had been notified subsequent to the circulation of the agenda.</p> <p>a. Enforcement matters: None.</p>	
CPC/152/17	A616 – Speeding traffic and road safety: See CPC/147/17 (Reports from district and county councillors) above.	
CPC/153/17	<p>Village services:</p> <p>a. Monthly property managers' inspection report including telephone kiosk and defibrillators: Councillor Jagger confirmed that the monthly inspection had taken place and there were no issues since the last report.</p> <p>b. Community defibrillator including second defibrillator: Councillor Routledge confirmed that the second defibrillator had been installed at the school and stickers displayed. The clerk will ask EMAS to add the defibrillator to their system. Councillors Routledge and Jagger will pass the clerk the expiry dates for the battery and pads for both devices. Councillors discussed what had been learned from a recent emergency in which the defibrillators had, ultimately, not been used. They noted that the event had revealed a misunderstanding amongst parts of the community that prior training was required by anyone using the defibrillator. Signage recently received from British Heart Foundation making it clear that no training is required will be displayed once laminated by councillor Webb.</p>	<p>Clerk</p> <p>SR/CJ</p> <p>CJ/SR/ CW</p>

	<p>Councillors discussed an offer received from Newark Community First Aid subsequent to the circulation of the agenda of free training if the council would fund the venue. Councillors agreed that further training would be sensible particularly whilst the event was fresh in residents' minds and that the hall hire cost should be met by the council. The clerk will let Newark Community First Aid know and request training as soon as possible.</p>	<p>Clerk</p>
<p>CPC/154/17</p>	<p>Village environment and appearance including:</p> <p>a. 2017 Best Kept Village Competition: Councillors congratulated the BKVC group and all involved. Councillor Routledge outlined the next village event and will pass the details to the clerk for inclusion on the website. BKVC's observations regarding the condition of the playground sign were noted. The property managers will look at the sign and arrange a replacement as appropriate.</p> <p>b. Village signs: Councillors discussed new village signs and agreed in principle that they would support enhanced signs. The CIL levy would be available towards match funding. The chair will publicise the idea in the magazine. The clerk reported that funding had not opened yet this year but will forward last year's application to councillor Routledge to provide an indication of the award criteria and supporting information required. He and councillor Jagger will collate as much information as possible in advance as the funding round is only open for a short period.</p> <p>c. Provision of allotments: Having declared an interest, councillor Michael withdrew from the meeting. Councillors discussed the best way forward and decided that short initial discussions with the landowner would be helpful. Councillors asked the clerk to invite the landowner to a short meeting immediately before the next parish council meeting when they would all be available. It was agreed that, as the meeting was part of a negotiation a public meeting would be inappropriate at this stage. The clerk will issue an invitation.</p> <p>d. Trees in village: See CPC/147/17 (Reports from district and county councillors) above.</p>	<p>SR/ Clerk</p> <p>SR/AB/ CJ</p>
<p>CPC/155/17</p>	<p>Service faults: The clerk will report lamp 5 on Manor Road and the lamp outside the Beech House on Norwell Road. Councillors noted a report that the bin on the field had been heavily used over the summer and become unpleasant to empty. Councillor Jagger will monitor its use and empty it in the holidays as required. Councillors thanked the resident who has been emptying the bin for everything she does for the community and her invaluable contribution. The chair will organise a thank you card signed by all the councillors.</p>	<p>Clerk</p> <p>CJ</p> <p>Chair</p>
<p>CPC/156/17</p>	<p>Correspondence: Item a – NALC - New councillor training – 1 November 2017 – Councillor Webb will check her availability.</p> <p>Item b – NALC - AGM – 15 November 2017 – The chair and councillor Routledge will attend.</p> <p>Item d – NSDC - Annual parish event – 16 October 2017 Councillor Webb will attend.</p> <p>Item e – Royal British Legion – 2017 poppy appeal – The clerk will order twenty poppies to be delivered to the chair.</p> <p>All other items of correspondence noted.</p>	<p>Chair/ SR</p>

CPC/157/17	<p>10 Minutes public speaking time: Icing up of part of the pavement on Ford lane was raised. Councillors agreed there was little they could do but they offered their support to the school should it wish to take any action. Councillor Webb will let the school know.</p> <p>The clerk will report to NSDC that the road sweeper had only swept in one direction and needed to return.</p>	<p>CW</p> <p>Clerk</p>
CPC/158/17	Agenda items for next meeting: As above.	
CPC/159/17	Date of next meeting: Wednesday 11 October 2017 at 7.30 pm	

The meeting closed at 9.55 pm.

