

## CAUNTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 14 June 2017 in Dean Hole School commencing 7.30pm

**Present:** Councillors:

B. Robins (Chair)  
C. Jagger  
S. Michael  
S. Routledge  
C. Webb  
C. Harvey  
A. Baugh

**In attendance:**

C. Millward (Clerk)  
B. Laughton (County councillor)  
S. Saddington (District councillor)  
Members of the public (3)

	<b>DISCUSSION AND DECISIONS</b>	<b>ACTION</b>
<b>CPC/104/17</b>	<b>Apologies for absence:</b> There were no absences.	
<b>CPC/105/17</b>	<b>Declarations of interest:</b> There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
<b>CPC/106/17</b>	<b>Dispensations:</b> None required.	
<b>CPC/107/17</b>	<b>10 Minutes public speaking:</b> Interest was expressed in allotments for the village. Councillors noted a report of dog mess in a garden. The parking provision for the new houses on Norwell Road was clarified. A member of the public left at 7.35 pm.	
<b>CPC/108/17</b>	<b>Minutes of the previous meeting:</b> The minutes of the meeting held on 10 May 2017 were agreed as a true record and signed by the chair.	
<b>CPC/109/17</b>	<b>Matters arising:</b> <i>CPC/90/17 – Matters arising</i> – Councillors were pleased that the Best Kept Village Winner’s sign has now been erected.  There were no other matters arising.	
<b>CPC/110/17</b>	<b>Reports from district and county councillors:</b> Councillor Saddington reported on the new NSDC headquarters.  Councillor Laughton reported as follows: <ul style="list-style-type: none"> <li>a. The registration scheme for household re-cycling centres has been discontinued</li> <li>b. The minerals local plan has been withdrawn</li> <li>c. Meetings had taken place regarding the trees on Newark Road. Work identified as necessary will be undertaken</li> <li>d. He is pressing for progress in relation to the 50 mph speed limit on A616.</li> </ul> Councillors Saddington and Laughton left at 7.45 pm.	
<b>CPC/111/17</b>	<b>Reports from Councillors:</b> Councillors noted reports in relation to overgrowth on footpaths and a new bridleway gate. Councillors Baugh and Routledge will investigate and report at the next meeting.	<b>AB/SR</b>
<b>CPC/112/17</b>	<b>Financial Matters:</b>	

	<p><b>a. Financial position as at 31 May 2017:</b> Councillors considered and noted the clerk's report showing the precise financial position at 31 May 2017 (incorporating the 2017-18 budget figures).</p> <p><b>b. Accounts for payment:</b> The council unanimously <b>approved</b> five payments totalling £1325.50 and reduced the playground reserve to £500 to ensure sufficient funds in the unrestricted reserves to cover the five payments.</p> <p><b>c. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Audit Commission Annual Return:</b> The Annual Return was presented. Councillors considered the contents and noted the internal auditor's report. They unanimously agreed to authorise the chair and clerk to sign Section 1 (Annual governance statement) which they then did.</p> <p><b>d. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Audit Commission Annual Return:</b> Having considered the contents, councillors unanimously agreed to authorise the chair and clerk to sign Section 2 (Accounting Statements) which they then did.</p> <p>The chair will write to the internal auditor to thank him for completing the audit.</p>	<p><b>Chair</b></p>
<p><b>CPC/113/17</b></p>	<p><b>Playground</b></p> <p><b>a. Monthly property managers' inspection report:</b> Councillor Baugh confirmed that the monthly inspection had taken place. There were no issues since the last report save that a bolt on the climbing equipment needs to be secured. He and councillor Routledge will attend to the bolt and will investigate reports of overgrown brambles. Councillor Routledge will also investigate the cost of replacing sections of wood by way of long term maintenance rather than waiting and a more expensive repair being required.</p> <p><b>b. Report on official opening of new toddler play equipment:</b> The chair reported that the event took place on 12 June 2017 And had been attended by the resident who had collected the signatures, councillor Laughton, The Newark Advertiser and Foundation unit children from the school.</p> <p><b>c. Playing field cutting service (April 2017- March 2020):</b> Councillors reviewed the service and unanimously <b>resolved:</b></p> <ol style="list-style-type: none"> <li>1. To enter into a cutting contract for 2017-18 at the new charge of £1105, and</li> <li>2. To agree to the fixed charge of £1105 for 2018-19 and 2019-20 as proposed and on the basis that both parties decide to continue with the agreement in each of those years.</li> </ol> <p>Councillors thanked the cricket club for providing the cutting service and helping to ensure that the village environment is maintained to a high standard for the benefit of all its residents.</p>	<p><b>SR/AB</b></p> <p><b>SR</b></p>
<p><b>CPC/114/17</b></p>	<p><b>Planning matters:</b></p> <p><b>a. Applications:</b> None</p> <p><b>b. To note planning decisions by NSDC:</b></p> <ol style="list-style-type: none"> <li>i. <b>17/00508/FUL   Householder Application for Two storey extension to south of dwelling, materials to match existing. Replacement of conservatory with a one storey extension to north of dwelling, materials to match existing.   The Firs Amen Corner Caunton NG23 6AP</b> – Approval noted</li> <li>ii. <b>17/00699/17 - The Old School Beckway Caunton – Reduce walnut tree</b> – Approval noted</li> </ol> <p><b>c. Enforcement matters:</b> None.</p>	

<b>CPC/115/17</b>	<b>A616 – Speeding traffic and road safety:</b> See CPC/110/17 (Reports from district and county councillors) above.	
<b>CPC/116/17</b>	<b>Village services:</b> <b>a. Monthly property managers’ inspection report including telephone kiosk and defibrillators:</b> Councillor Jagger confirmed that the monthly inspection had taken place and there were no issues since the last report. <b>b. Community defibrillator including second defibrillator:</b> Councillor Routledge will deliver the defibrillator and cabinet to the school for installation by the school’s contractor.	<b>SR</b>
<b>CPC/117/17</b>	<b>Village environment and appearance including:</b> <b>a. 2017 Best Kept Village Competition and funding request:</b> Councillors noted that the judging period was underway and that the results of the first round will be announced at the end of June. <b>b. Trees in village:</b> See CPC/110/17 (Reports from district and county councillors) above. Councillors noted the positive outcome of liaison between NCC and the landowner reported by Mr Keeling of NCC in his email dated 6 June 2017. They will await completion of the works. Councillors were pleased with the new rail which had been fitted to the footbridge by NCC.	
<b>CPC/118/17</b>	<b>Service faults:</b> None.	
<b>CPC/119/17</b>	<b>Correspondence:</b> All items of correspondence noted together with the draft flood plan prepared by the residents’ group.	
<b>CPC/120/17</b>	<b>10 Minutes public speaking time:</b> The provision of a dog hole to provide easy dog access to a footpath was raised. The clerk will report a tree which was part of the group of trees worked on by NCC which is leaning over Manor Road in what appears to be an unsafe manner. She will ask if the tree could be inspected for safety and copy the request to councillor Laughton.	<b>Clerk</b>
<b>CPC/121/17</b>	<b>Agenda items for next meeting:</b> As above.	
<b>CPC/122/17</b>	<b>Date of next meeting:</b> Wednesday 12 July 2017 at 7.30 pm	

The meeting closed at 8.40 pm.