

## CAUNTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 14 February 2018 in Dean Hole School commencing 7.30pm

**Present:** Councillors:

C. Jagger (Vice chair)  
A. Baugh  
C. Webb  
S. Michael  
C. Harvey  
S. Routledge

**In attendance:**

C. Millward (Clerk)  
B. Laughton (County councillor (until 7.50 pm))  
S. Saddington (District councillor) (from 7.40 pm until 7.50 pm)  
Members of the public (3)

	<b>DISCUSSION AND DECISIONS</b>	<b>ACTION</b>
<b>CPC/20/18</b>	<b>Apologies for absence:</b> Apologies for absence with reasons were received and accepted from councillor Robins. As vice chair, councillor Jagger chaired the meeting in councillor Robins' absence.	
<b>CPC/21/18</b>	<b>Declarations of interest:</b> Councillor Michael declared a disclosable pecuniary interest as landowner with regard to item 14d (Village environment – Provision of allotments).  There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
<b>CPC/22/18</b>	<b>Dispensations:</b> None required.	
<b>CPC/23/18</b>	<b>10 Minutes public speaking:</b> Nothing raised.	
<b>CPC/24/18</b>	<b>Minutes of the previous meeting:</b> The minutes of the meeting held on 10 January 2018 were agreed as a true record and signed by the chair.	
<b>CPC/25/18</b>	<b>Matters arising:</b> <i>CPC/4/18 – 10 minutes public speaking:</i> Councillors agreed to seek an update regarding the condition of the A616 laybys near Manor Road and Kneesall junction and rubbish and waste left there once councillor Saddington had arrived.  <i>CPC/7/18 - Reports from district and county councillors:</i> Councillor Laughton reported that he had twice raised with the Highways Committee the need for a new streetlight for Norwell Road now that the new houses have been built and are occupied. He recommended that the clerk email Mr N Hodgson at Via in this regard and copy in councillor Laughton.  Councillor Saddington arrived at 7.40 pm during this item.  Otherwise, there were no matters arising.	<b>Clerk</b>
<b>CPC/26/18</b>	<b>Reports from district and county councillors:</b> Councillor Saddington confirmed that she had taken action regarding the laybys (see CPC/25/18 – 10 minutes public speaking above). Otherwise, she had no district matters to report.  Councillor Laughton reported as follows:	

	<p>a. A616 is being assessed for a 50 mph speed limit along its length (40 mph from Old Ollerton to Wellow because of accidents at the Rufford junction) ready for a scheme to be put forward a scheme for funding.</p> <p>b. A county council increase in the council tax of is likely, made up of 2% general funds and 3% adult social care.</p> <p>c. An additional £5,000,000 has been made available for highway maintenance which represents a 20% budget increase. Of this, £500,000 has been allocated to work identified by county councillors as being necessary but which falls outside NCC's usual criteria for works.</p> <p>d. The preferred sites for the Local Minerals Plan have been submitted. Flash Farm has been removed but two sites on the Newark side of Kelham Bridge, a site between North and South Muskham, a site at Coddington and an extension of Cromwell have been included.</p> <p>Councillors enquired whether the £500,000 referred to at c above included pavements. Councillor Laughton confirmed that it did. Councillors will review the condition of the pavements in the village with the matter to be an agenda item for the March meeting.</p> <p>Councillors Saddington and Laughton left the meeting at 7.50 pm</p>	<p><b>CJ/AB/ SR Agenda Mar 18</b></p>
<b>CPC/27/18</b>	<p><b>Reports from Councillors:</b> Councillor Jagger reported that there had been another report of a dog on the playing field. He will include a reminder that a dog control order is in force in the parish magazine. The clerk will include a similar post on the website. She will also seek guidance from the NSDC dog warden.</p> <p>The issue of an increase in dog waste left on the pavement was also discussed. Councillors will monitor the position.</p> <p>Councillors noted that the Newark Community First Aid training fixed for Monday 15 January 2018 had well attended and participants had been hugely positive about its benefits.</p>	<p><b>CJ Clerk Clerk</b></p>
<b>CPC/28/18</b>	<p><b>Approve equality and diversity policy:</b> Included on the agenda in error. Not required.</p>	
<b>CPC/29/18</b>	<p><b>Financial Matters:</b></p> <p>a. <b>Financial position as at 31 January 2018:</b> Councillors considered and noted the clerk's report showing the precise financial position at 31 January 2018 (incorporating the 2017-18 budget figures).</p> <p>b. <b>Accounts for payment:</b> The council unanimously <b>approved</b> six payments totalling £505.43.</p>	
<b>CPC/30/18</b>	<p><b>Planning matters:</b></p> <p>a. <b>Applications:</b> None to date.</p> <p>b. <b>To note planning decisions by NSDC:</b> None to date.</p> <p>c. <b>Enforcement matters:</b> None.</p>	
<b>CPC/31/18</b>	<p><b>A616 – 50 mph speed limit/alternative traffic calming measures (including report on joint parish council meeting on 23 October 2017 if available):</b> Discussed at CPC/26/18 above (Reports from district and county councillors).</p>	
<b>CPC/32/18</b>	<p><b>Village services including monthly property managers' inspection report including telephone kiosk and defibrillators:</b> Councillor Routledge reported both defibrillators had been inspected and there were no issues. Councillors noted that the payment for the new pads was included in the accounts for payment. The pads are</p>	

	<p>being delivered to councillor Routledge.</p> <p>Councillor Jagger had inspected the grit bins and had replaced all the shovels. He confirmed that all the bins were well stocked.</p> <p>It was <b>agreed</b> that a permanent grit bin was needed for the new pavement outside Hedge Row. A suggestion that the grit bin at the end of School Lane near the footpath into The Manor grounds be re-sited was discussed. However, a member of the public having confirmed that the bin was relied on in icy weather, councillors agreed that it should remain in situ. The clerk will make a request for a bin from NCC. If that request is declined, she will investigate the cost to the council of purchasing its own. To be an agenda item for decision at the March 2018 meeting.</p> <p>Councillors Routledge, Jagger and Baugh will check the condition of the felt on the emergency resources shed.</p> <p>Councillor Baugh reported that there were no issues with the other council facilities in the village.</p> <p>Councillors will let the clerk know if the pothole on Mill lane near Hill House Farm still needs to be filled (CPC/15/18 – Service faults)</p>	<p><b>Clerk Clerk Agenda Mar 18</b></p> <p><b>SR/CJ/ AB</b></p> <p><b>Cllrs</b></p>
<p><b>CPC/33/18</b></p>	<p><b>Village environment and appearance including:</b></p> <p><b>a. Playground including:</b></p> <p>i. <b>Monthly property managers’ inspection report:</b> Councillor Baugh confirmed that he had inspected the equipment. The ground was, inevitably, very wet. The bar at the back of the hockey net was broken, although the cricket club had been managing to move the net to cut the grass. Councillors Routledge and Baugh will inspect the net to establish the feasibility of a repair. Otherwise, no issues had been identified.</p> <p>ii. <b>Approval of maintenance work:</b> Previously deferred to April agenda when the ground will be drier (CPC/14/18).</p> <p><b>b. Best Kept Village Competition group report (if any):</b> Councillor Routledge reported that the group was not meeting again until March 2018. Ideas for the application of the prize monies would follow after that meeting.</p> <p><b>c. Village signs:</b> The clerk confirmed that the application for funding had been submitted to NCC. Councillors will await the funding decision.</p> <p><b>d. Provision of allotments including identification and approval of total area to be leased:</b> Councillors unanimously <b>decided</b> that, since an update only was to be given at this stage, it was not necessary for councillor Michael to withdraw having declared an interest (CPC/2/18 above). Councillor Jagger confirmed that the site meeting on Sunday 14 January 2018 had identified exactly the extent of the land to be leased and passed the plan with dimensions to the clerk. The plan had also been passed to the landlord. The clerk confirmed that the landlord had contacted her to let her know that solicitors had been instructed and a draft lease would follow. Councillors, other than councillor Michael, unanimously <b>decided:</b></p> <p>i. To use an Allotments Committee model of management at least at this early stage and</p> <p>ii. To appoint councillor Routledge as the council’s representative on that committee to liaise with the council and co-ordinate the investigation of potential management structures and plot leases</p> <p>iii. To appoint councilor Routledge and Mrs P Routledge as joint chair of the Allotments Committee.</p> <p>The March 2018 agenda to provide for discussion of potential</p>	<p><b>SR/AB</b></p> <p><b>Agenda Apr 18</b></p> <p><b>SR</b></p> <p><b>Agenda</b></p>

	<p>terms of reference, the identification of land works necessary to create suitable allotment plots and sources of funding. Councillors emphasised that the council does not use or endorse any communication using social media and that its employment with regard to the allotments would be outside the council's authority and undertaken by and for the benefit of individuals only.</p> <p><b>e. Mill Lane – Pooling water:</b> Councillors noted that the authorities had investigated the position and established that the water is clean. They also noted that it now appeared to be being channeled and that the problem seems to have lessened. They will review the position at the next meeting.</p>	<b>Mar 18</b>
<b>CPC/34/18</b>	<p><b>Service faults:</b> Councillors noted the extent and quality of the works undertaken by the Internal Drainage Board. The clerk will write to express the councillors thanks for both.</p>	<b>Clerk</b>
<b>CPC/35/18</b>	<p><b>Correspondence:</b> All items of correspondence on the agenda noted. The availability of poppies will be publicised in the magazine (item b - Royal British Legion – Lamp post poppies) with the latest order date of 31 March 2018.</p> <p>Councillor Jagger will place the bus timetables in the telephone kiosk.</p>	
<b>CPC/36/18</b>	<p><b>10 Minutes public speaking time:</b> Councillors noted that the Weather Resilience Group had already thanked the Internal Drainage Board. As regards the final extent of the works, the understanding was that they would be taken as far as possible by the end of February 2018.</p>	
<b>CPC/37/18</b>	<p><b>Agenda items for next meeting:</b> As above.</p>	
<b>CPC/38/18</b>	<p><b>Date of next meeting:</b> Wednesday 14 March 2018 at 7.30 pm.</p>	

The meeting closed at 8.35 pm.