

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11 April 2018 in Dean Hole School commencing 7.30pm

Present: Councillors:

B. Robins (Chair)
 C. Jagger (Vice chair)
 A. Baugh
 C. Webb
 S. Michael
 S. Routledge
 C. Harvey

In attendance:

C. Millward (Clerk)
 B. Laughton (County councillor (from 7.35 pm until 7.50 pm)
 Members of the public (1)

	DISCUSSION AND DECISIONS	ACTION
CPC/59/18	Apologies for absence: There were no absences. Councillor Saddington's apologies were noted.	
CPC/60/18	<p>Declarations of interest: Councillor Michael declared disclosable pecuniary interest as:</p> <ul style="list-style-type: none"> a. Creditor in relation to item 10 b (accounts for payment) b. Landowner with regard to item 14e (Village environment – Provision of allotments) <p>and a personal interest in:</p> <ul style="list-style-type: none"> i. Item 11 a i (Planning – Application 18/00515/FUL) ii. Item 16 a (Correspondence – Bridleway) <p>Councillor Jagger declared a disclosable pecuniary interest as creditor with regard to item 10 b (Financial matters – Accounts for payment).</p> <p>There were no other declarations of interest, direct or indirect, in any items of business on the agenda.</p> <p>Councillor Laughton arrived at 7.35 pm during this item.</p>	
CPC/61/18	Dispensations: None required.	
CPC/62/18	10 Minutes public speaking: Councillors noted that the source of the Dean Hole rose appeared to have been found.	
CPC/63/18	Minutes of the previous meeting: The minutes of the meeting held on 14 March 2018 were agreed as a true record and signed by the chair.	
CPC/64/18	Matters arising: There were no matters arising.	
CPC/65/18	<p>Reports from district and county councillors: Councillor Laughton reported as follows:</p> <ul style="list-style-type: none"> a. He continues to support the installation of a new street light on Norwell Road outside The Hedge Row b. Work on the A616 50 mph speed limit continues c. NCC has increased its focus on reducing plastic waste and improved recycling d. A decision on this year's LIS applications is expected shortly. <p>Councillors thanked him for his kind offer of funding for a new grit bin</p>	

	<p>near The Hedge Row. The clerk will make a formal request.</p> <p>Councillors Laughton left the meeting at 7.50 pm</p>	Clerk
CPC/66/18	Reports from Councillors: Councillors noted that, following the Internal Drainage Board's works, the Beck had coped well during recent wet weather.	
CPC/67/18	Arrangements for 2018 Annual Parish Meeting: Not discussed. Included on agenda in error.	
CPC/68/18	<p>Financial Matters:</p> <p>a. Financial position as at 31 March 2018: Councillors considered and noted the clerk's report showing the precise financial position at 31 March 2018 (incorporating the 2017-18 budget figures).</p> <p>b. Accounts for payment: The council unanimously approved twelve payments totalling £1282.40. They noted that the accounts included the fee for registration with the Information Commissioner's Office in accordance with the General Data Protection Regulation (GDPR) due to come into force on 25 May 2018. The clerk confirmed that GDPR will be an agenda item for the May 2018 meeting.</p> <p>c. Parish magazine – Donation: Councillors noted that the Publishing Committee was meeting on 12 April 2018. They will await the outcome of that meeting.</p> <p>d. Review system of internal control and internal audit system effectiveness: Councillors discussed the operation of the system of internal control and agreed that it remained adequate and continued to operate effectively. Councillors also reviewed the effectiveness of the internal audit system and agreed that, taking account of the straightforward nature of the council's transactions this year, it operated effectively on an annual basis.</p> <p>e. Risk assessment 2018-19: Councillors considered and approved the draft revised risk assessment for 2018 -19 circulated by the clerk, noting that it had been extended to include GDPR.</p>	Agenda
CPC/69/18	<p>Planning matters:</p> <p>a. Applications:</p> <p>i. 18/00515/FUL THE DEMOLITION OF AN EXISTING CATTLE SHED AND THE RELOCATION AND CONSTRUCTION OF A NEW LARGER CATTLE SHED. Moorbeck House Mill Lane Caunton: Having declared a disclosable pecuniary interest at CPC/60/18above, councillor Michael withdrew from the meeting. Councillors considered the application and unanimously decided to support the proposal. Councillor Michael returned to the meeting.</p> <p>ii. 18/00577/FUL Proposed single storey side extension to dwelling to form self contained accommodation Rose Cottage, Mill Lane, Caunton: Councillors considered the application and unanimously decided to support the proposal</p> <p>b. To note planning decisions by NSDC: None</p> <p>c. Enforcement matters: None.</p>	

CPC/70/18	<p>A616 – 50 mph speed limit/alternative traffic calming measures (including report on joint parish council meeting on 23 October 2017 if available): See CPC/65/18 above (Reports from district and county councillors).</p>	
CPC/71/18	<p>Village services including monthly property managers’ inspection report including telephone kiosk and defibrillators: Councillors Baugh and Jagger confirmed there were no issues.</p>	
CPC/72/18	<p>Village environment and appearance including:</p> <p>a. Playground including:</p> <ul style="list-style-type: none"> i. Monthly property managers’ inspection report: Councillor Baugh confirmed that he had inspected the equipment. The ground is still very wet. Otherwise, no issues had been identified. He confirmed that the area will be sprayed and the hockey net restored in due course. ii. Playground maintenance repairs: The clerk will order the repairs and ask the contractor to inspect the zip wire platform and make recommendations if required. <p>b. Best Kept Village Competition group report and 2018 competition entry: The clerk will submit the entry. Councillor Routledge reported on the outcome of the recent BKVC group’s meeting as follows:</p> <ul style="list-style-type: none"> i. BKVC group is keen to enter the 2018 competition ii. Concern had been expressed regarding the council’s control of the finances. Councillors recognised the importance of BKVC group’s involvement in decisions. However, they emphasised that the council held the funds for sound financial management reasons iii. BKVC group had suggested a new noticeboard for the village. Councillors considered the suggestion but agreed that the cost of a new noticeboard would far exceed the BKVC reserve but the restoration of the existing board could be explored. Councillors were pleased that BKVC group was supportive of an orchard planting project and that BKVC would support the application of £500 of BKVC reserves to an orchard scheme. Councillors understood BKVC group’s reluctance to use BKVC reserves to help fund the cost of allotment fencing. iv. BKVC group is planning a village work day on 29 April 2018. v. More planters are planned for the Beck area but the main focus for BKVC group is improving what the village already has in terms of appearance vi. It had been suggested that the ending of WW1 centenary be used as a planting theme with two beds planted with special poppies. Potential sites are near the A616 entry to the village and possibly near the bench on Mill Lane. vii. Red and pink have been identified as a possible colour scheme. viii. More litter pickers would be desirable to help support the maintenance of the village environment. Councillors authorised councillor Routledge to purchase four more litter pickers from council funds. <p>Councillors discussed the principles on which decisions relating to expenditure of the prize monies should be made and the sharing of control and agreed that BKVC group should be involved. They decided to allocate £500 of the prize monies held in BKVC reserves to BKVC group to spend on the 2018 competition. However, they emphasised that all invoices must be made out to the council and be handled through its financial system. The use of the 2017 wine walk donation for BKVC was discussed. Councillors agreed that these monies should be allocated to longer term village improvements.</p> <p>c. Village signs: No developments. NCC LIS decision still awaited.</p>	Clerk

	h. Street light - Norwell Road near Hedge Row: See CPC/65/18 above (Reports from district and county councillors).	
CPC/75/18	Service faults: The clerk will report that the Ford Lane pavement needs to be cleared of the residue left by The Beck when the water level subsided after heavy rain.	Clerk
CPC/76/18	<p>Correspondence: Item a – NCC – Bridleway12 – Councillors noted that the footpaths’ officer and landowner were liaising.</p> <p>Item b – NCC – Footpath diversion – Beesthorpe Hall – Previously approved. No further comments.</p> <p>Mr Robert Jenrick MP’s letter in relation to the Government’s unauthorised caravan sites consultation received after circulation of the agenda was noted.</p> <p>Noted that the usual 10 Minutes public speaking time had been omitted from the agenda in error. The chair invited the public to speak. Nothing raised.</p>	
CPC/77/18	Agenda items for next meeting: As above.	
CPC/78/18	Date of next meeting: Wednesday 9 May 2018 at 7.30 pm.	

The meeting closed at 9.35 pm.